

# Stevens Policies

## DRUGS AND ALCOHOL

Stevens Institute of Technology will not condone the use, sale or possession of illicit drugs or narcotics on property of the Institute, or on property of any affiliated organization recognized by the Institute. No warnings are issued. An infraction subjects the student or employee to disciplinary action by the Institute in the form of suspension or dismissal. In addition, the violator may be subject to prosecution under federal, state and local law. Local, state and federal laws which apply to illegal possession, use or distribution of drugs and alcohol are fully enforced at Stevens Institute of Technology. Stevens refers prosecution of offenders to the local, state or federal government.

The following resolution, adopted by the Board of Trustees of Stevens on December 5, 1992, is presented in its entirety to reinforce the Institute's commitment to a drug-free campus:

RESOLVED that the Board of Trustees hereby amends its Policy Statement adopted September 23, 1986, regarding the prohibited use, sale, distribution or possession of illicit drugs or narcotics, to provide that henceforth the prohibition applies to all controlled substances whose use, possession or transfer is regulated by law, and that violation of the Policy by any student will result in suspension or permanent separation from the Institute unless, in the sole judgment of the President, extraordinary mitigating circumstances compel the lesser sanction of probation; the purposes of this amendment being to strengthen the Board's Policy Statement, to reinforce the Institute's commitment to a drug free campus community, and to strengthen the Institute's 1991 Statement under the Drug Free Schools and Community Act of 1988 and amendments thereto;

FURTHER RESOLVED that any student whose involvement with any controlled substance is unknown to the Institute, but who wishes to seek help in a timely way from the appropriate Institute offices in his or her effort to become free of any such involvement, is encouraged to do so, and may thus avoid being subjected to such penalties; any such student will be directed to the appropriate source of help within the Institute or from outside public/private agencies in the vicinity; and

FURTHER RESOLVED that the following statement shall continue to be made to all students: "If you are using drugs now, stop. If you need help, it is available. Illegal drugs will not be tolerated on the Stevens campus."

## HAZING

Stevens Institute of Technology endorses and adheres to New Jersey Statutes 2C:10-3 et seq., establishing "hazing" as a disorderly persons offense and "aggravated hazing" as a crime of the fourth degree. Both offenses are punishable by imprisonment and/or fine under New Jersey law.

## HEALTH INSURANCE

All Stevens students are required to have health insurance. Copies of the insurance brochure are sent to you with your fall semester account statement. Initially, Stevens Institute of Technology charges you for health insurance and then waives the charge upon receipt of a Stevens health insurance waiver form and a copy of your health insurance card. If we do not receive this documentation by September 15 for the fall semester and January 31 for the spring semester, the insurance charge remains on your account.

If you contemplate participation in a varsity sport, we strongly encourage you to enroll in the Stevens insurance program. The base plan coordinates with other health insurance policies. Please review the current policy; you may obtain a copy from the Student Health Center in Jacobus Hall or review it on-line at [www.universityhealthplans.com](http://www.universityhealthplans.com) and then click on Stevens. You may obtain a copy of the athletic brochure from the Director of Athletics' office in the Schaefer Center.

Please note that benefits have limits and are paid on a Usual, Customary and Reasonable (UCR) basis. You are responsible for any unpaid balances.

In addition, an optional dental plan is available. A description for the dental plan along with enrollment and payment procedures can be found at: [www.universityhealthplans.com](http://www.universityhealthplans.com), click on Stevens and then

Dental.

## **NON-DISCRIMINATION**

Stevens Institute of Technology stands committed to the principle of equality of opportunity in employment and in education.

It is the policy of Stevens Institute of Technology not to discriminate on the basis of sex, race, color, creed, national origin, religion, age, handicap or liability for service in the armed forces or status as a disabled or Vietnam-era veteran, in its admissions policies, educational programs, scholarship and loan programs, athletics, activities or employment policies. Under Title IX of the 1972 Education Amendments Stevens (like all other educational institutions receiving federal financial assistance) is required to make public notification of its compliance with this law. Inquiries regarding compliance with Title IX may be directed to the Office of Affirmative Action, Stevens Institute of Technology (201-216-5122) or to the Office of Civil Rights, U.S. Department of Education, Washington, D.C. 20202.

The Institute is in compliance with Titles VI and VII of the Civil Rights Act of 1964 and all other applicable federal and state laws and regulations relating to non-discrimination and affirmative action. Stevens is also in compliance with Section 504 of the Rehabilitation Act of 1973 as amended, and inquiries may be directed to the Office of Student Life, Stevens Institute of Technology (201-216-5699).

## **RIGHT OF PRIVACY**

Stevens Institute of Technology complies with the Family, Education Rights and Privacy Act of 1974 as amended (the Buckley Amendment), which was designed to protect the privacy of educational records, to establish the rights of students to inspect and review their educational records, to provide guidelines for the correction of inaccuracies and to limit disclosures of information from the records. Complete information regarding student rights, responsibilities of the Institute, copies of the Act and rules and regulations for compliance with the Act may be obtained from the Student Service Center.

## **SEXUAL HARASSMENT**

Stevens Institute of Technology prohibits sexual harassment in any form by any member of the Stevens community. Such conduct is defined by state and federal laws and may result in disciplinary action up to and including dismissal or expulsion.

The U.S. Equal Employment Opportunity commission has issued guidelines which treat sexual harassment as illegal sex discrimination under the Civil Rights Act of 1964. Stevens Institute of Technology agrees with the intent of these guidelines because effective relationships among faculty, staff and students must be based upon mutual respect.

## **SMOKE-FREE ENVIRONMENT**

Stevens Institute of Technology has specified a smoke-free environment as mandatory in all areas within buildings on its campus, including the residence halls. Thus, smoking in all buildings is prohibited at all times.

## **STUDENT RESPONSIBILITIES**

Any loss occasioned by damage to college property is charged to the student or students responsible; but if we do not know the students causing the damage, the costs may be assessed equally upon all members of the student body. The college reserves the right to exclude you at any time if your conduct or academic standing is regarded as undesirable, without assigning any further reason therefore. In such cases, fees are not refunded or remitted in whole or in part, and neither the college nor any of its officers shall be under any liability for such exclusion.

## **STUDENT RIGHT-TO-KNOW AND CAMPUS SECURITY ACT**

Stevens Institute of Technology is in compliance with the applicable sections of Public Law 101-542, commonly known as the Student Right-to-Know and Campus Security Act, as amended by Public Law 102-26, the Higher Education Technical Amendments of 1991. Inquiries for policies, statistics and data as required by the Act can be obtained through the Office of Student Life, the Office of Graduate Studies or the Human Resources Office. The full document, including Crime and Arrest Statistics, is available on the Stevens web site.

## **POLICY CHANGES**

Stevens Institute of Technology reserves the right to make changes at any time in the regulations, courses and fees and matters of policy announced in this publication or any official publication of the Institute.